



Derbyshire Coach Bursary Fund

One of the main barriers coaches and activators face in their on-going development is the cost of coaching courses and training to continually learn and develop themselves in their chosen sport(s) and activities.

Active Derbyshire recognises this is a key area where we can support coaches and activators and is pleased to be able to offer financial support for coaches and activators who meet the application criteria.

In order to apply for a Derbyshire Coach bursary, you will need to fit into one of the categories below
Your coaching/activating is:

- Supporting the inactive to become active
- Ensuring that people are supported and encouraged to engage in sport.
- Helping to keep people engaged in physical activity and sport throughout their lives

In particular those who are coaching/activating:

- i. Women and girls.
- ii. People from lower socio-economic groups.
- iii. Young people aged 5-18
- iv. People with disabilities to become more active and engage in physical activity and sport.

Am I Eligible?

You must either **live in Derbyshire or coach/activate within the Derbyshire borders** to be eligible to apply. To be supported the coach/activator would be required to be delivering community-based activity and agree to deliver voluntary coaching hours to enable them to claim their funding.

What funding support might I receive?

The table below identifies the amount that coaches can apply for and the number of voluntary hours you will be required to complete to receive funding.

Activator	Level 1	Level 2	Level 3+
50% max up to £75	50% max up to £100	50% max up to £200	50% max up to £300
10 hours of voluntary coaching	10 hours of voluntary coaching	20 hours of voluntary coaching	30 hours of voluntary coaching

When should I apply for funding?

You **must apply before your course begins**. There are **3 rounds each year**. If you apply just after the closing date of one round, you are likely to wait 4-5 months before you will know if your application is successful. **You can apply several months before you begin your course**. If you know that in your sport/activity, the course you wish to undertake is at the end of the year, then you can apply at the beginning of the year.

Round End Dates

The Derbyshire Coach Bursary will be run over 5 rounds* the dates of which are detailed below.

Round 1: Opens 1st April and closes 28th July 2019

Round 2: Opens 29th July and closes 24th November 2019

Round 3: Opens 25th November and closes 29th March 2020

Round 4: Opens 30th March and closes 26th July 2020

Round 5: Opens 27th July and closes 29th November 2020

*the bursary will run over five rounds as long as funds allow, if the fund is over subscribed we may not be able to run all five rounds.

Please note that applicants will only be notified of the decision on their once the round has closed and decisions have been made which can be up to 3 weeks after the end of the round.

Notifications of successful and unsuccessful applications will be distributed via email so please ensure you list the correct email address on your application form.

Are all bursary applications successful?

Unfortunately, no, in some case we may not be able to fund all applications for reason such as applying after the course starts, not living or coaching in Derbyshire etc.

You may also only be offered a partial amount of the funding you have requested.

What happens at the end of a round?

When a round closes, the next one opens immediately. Applications within the round that has closed are considered and we will contact you by email within three weeks of the closing date of that round.

When do I have to complete my course?

We recognise that some courses may take some time to complete. A level 3 course may take 2 years to complete whereas a level 1 course could be completed in a few weeks. If you have not claimed the bursary allocated to you within 20 months of the date your acceptance letter is sent, we will reallocate the funding unless you have contacted us to advise us otherwise.

I am not able to complete my course due to unforeseen circumstances and so I won't be claiming my bursary, can I transfer it to another coach in my club?

Unfortunately no, unclaimed funding will go back into the bursary fund. If another coach in your club would like to apply for funding, they will need to make an application themselves.

When can I access the funding I have been allocated?

Once you have been allocated funding, it will be ring-fenced until you have successfully completed your course (for up to 20 months).

We ask you to send/complete:

- A copy of your course certificate
- A bank transfer form (Please expect to wait up to 6 weeks for the amount allocated to reach your bank account.)
- Monitoring Form which tells us what you have gained from your course and asks you to detail your voluntary hours.

Unit 23, Coney Green Business Centre, Wingfield View, Clay Cross, Chesterfield S45 9JW T: 01773 741 915

Active Derbyshire is part of Active Partners Trust and is funded by Sport England, Derbyshire County Council, Amber Valley Borough Council, Bolsover District Council, Chesterfield Borough Council, Derby City Council, Derbyshire Dales District Council, Erewash Borough Council, High Peak Borough Council, North East Derbyshire District Council and South Derbyshire District Council.

Active Derbyshire is part of Active Partners Trust, 081 New Hall Block, Nottingham Trent University, Clifton Lane, Nottingham NG11 8NS.
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